



Manitoba Government Job Opportunities

District Occupational Safety and Risk Coordinator

Regular/Full-Time

Manitoba Consumer Protection and Government Services

Operations District 4, Asset Management

The Pas, Manitoba

Advertisement Number: 40556

Salary Range: \$57,401.00 - \$68,787.00 per year

Closing Date: March 31, 2023

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to women, Indigenous people, and persons with disabilities. Applicants are requested to self-declare at the time of application.

Candidates who do not meet all essential criteria may be considered on an underfill basis at a commensurate rate of pay.

An eligibility list may be created for similar positions and will remain in effect until exhausted.

Applicants must submit the application and resume to be considered for this competition.

[Click here to access application screening form**](#)**

Or

https://www.gov.mb.ca/govjobs/doc/Screening_Application_Form/application_form_for_screening_40556.pdf

The Manitoba government is seeking a highly motivated District Occupational Safety and Risk Coordinator to work within District 4 Operations - Asset Management. This position offers reliable and full time employment with a defined pension plan. The Manitoba government also provides an excellent benefits package which includes extended health, health spending, dental, vision, long term disability, supportive employment, sick leave, paid vacation and maternity/parental leave. The Department of Consumer Protection and Government Services provides ongoing professional and educational development for its employees.

Conditions of Employment:

- Must be legally entitled to work in Canada
- Must provide and maintain a satisfactory Criminal Record Check, additional security checks may be required.
- Must possess a valid Class 5 driver's license.
- Must be physically capable of performing required duties of this position such as medium/heavy lifting, climbing stairs/ladders, sitting and standing for prolonged periods of time, walking, twisting, crouching, bending and kneeling, and wearing all Personal Protective Equipment, PPE.
- Must possess a National Construction Safety Officer (NSCO) OR Construction Safety Officer (CSO).

Qualifications:

Essential:

- Strong safety education/training/experience in construction industry/occupational safety and health.
- Experience collecting, analyzing and reporting on incident data as well as conducting and/or coordinating incident investigations.
- Experience working with safety committees and facilitating training and work groups.
- Experience performing safety program audits.
- Knowledge of federal/provincial safety and health regulations (including Workplace Safety and Health Act, Emergency Measures Act and building and fire codes, etc.).
- Experience using Microsoft Office (Word, Excel, Outlook, PowerPoint).
- Ability to work and problem solve independently.
- Strong organizational skills.
- Interpersonal skills with the ability to work as a team.
- Strong verbal communication skills with the ability to present information.

Desired:

- Experience working with building operations and maintenance activities and related equipment.
- National Construction Safety Officer (NCSO) or Construction Safety Officer (CSO) certification.

Duties:

Reporting to the District Property Manager, the District Occupational Safety and Risk Coordinator is responsible for coordinating the core workplace safety and emergency response planning elements of Asset Management Division. Working closely with Safety/Training Facilitators, Safety Committees and

Program Managers, the Coordinator is responsible for developing operational hazard assessment templates and procedures, facilitating and conducting hazard assessments and assisting with the development and incorporation of safe work practices and procedures into the department's operational activities, services and procedures.

APPLY TO:

Advertisement No. 40556

Service Centre 3

Human Resource Services

600-155 Carlton Street

Winnipeg, MB. R3C 3H8

Phone: 204-945-8819

Fax: 204-948-3382

Email: govjobs@gov.mb.ca

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.

